

**Cypress Home Owners Association
Board of Directors Meeting
September 28, 2017**

MEETING NOTICE & AGENDA

NOTICE OF MEETING: The next Board of Directors Meeting for the Cypress Home Owners Association will be held on **Thursday, September 28, 2017**. The Board Meeting will be called to order at 6:30 p.m. at Clubhouse #2, Cypress, California.

I. Review & Approve Agenda

II. Executive Session

- A. Approval of Executive Session Meeting Minutes**
 - 1. August 17, 2017 Executive Meeting
- B. Member Discipline & Enforcement of Governing Documents**
 - 1. Homeowner Correspondence
- C. Payments of Assessments & Delinquent Accounts**
 - 1. Homeowner Correspondence
 - 2. Cane, Walker & Harkins LLP Correspondence
 - 3. Statement of Account Preliminary to Levying of Lien
- D. Formation of Contracts – No Business Pending**
- E. Litigation or Consideration of Litigation – No Business Pending**
- F. Legal Opinion & Legal Guidance – No Business Pending**

III. Regular Session - Board Actions

- A. Approval of Regular Session Minutes**
 - 1. August 17, 2017 Board of Directors Meeting
- B. Architectural Matters**
 - 1. Architectural Application
- C. Landscape Maintenance – No Business Pending**
- D. Committee Reports**
 - 1. Parking Monitoring Discussion
 - 2. Painting Committee
 - 3. Painting Renderings
 - 4. Clubhouse Management Report
- E. Consent Calendars and Resolution**
 - 1. Lien Authorization Consent Calendar
- F. Financial Action**
 - 1. Reserve Analysis Report
 - 2. Annual Budget Report
 - 3. Bank interest Rate Report
 - 4. Bank Transaction Resolutions
- G. Maintenance & Service Proposals**
 - 1. Hydro-jet Presentation
 - 2. Hydrojetting Proposals
 - 3. Main Sewer Proposals
 - 4. Wood Replacement Proposals
 - 5. Painting Proposals
 - 6. Antis Roofing and Waterproofing Proposals
 - 7. Audit and Tax Proposals
- H. Administration & Operating Request and Actions**
 - 1. Annual Election Material Draft Review
 - 2. Clubhouse Furniture Discussion
 - 3. October 2017 Newsletter
 - 4. 2017 Annual Calendar
 - 5. Communication Worksheet
 - 6. Homeowner Correspondence

IV. Financials

- 1. Certificates of Deposit submitted by City National Bank.
- 2. FDIC Insurance Limit.
- 3. Financial Statement for the Period Ending August 31, 2017

V. New Business

Pursuant to California Civil Code Section 4930(d), the Board may address matters of new business only after making a finding that the matter involves circumstances that could not have been reasonably foreseen, and which of necessity make it impracticable to provide prior notice as required by the California Civil Code.

VI. Homeowner Open Forum

VII. Adjournment

- A. Next Board of Directors Meeting Date – November 2, 2017**
- B. Motion to Adjourn**