

**Cypress Home Owners Association
Board of Directors Meeting
March 28, 2013**

MEETING NOTICE & AGENDA

NOTICE OF MEETING: The next Board of Directors and Reconvened Annual Membership Meeting for the Cypress Home Owners Association will be held on **Thursday, March 28, 2013**. The Board Meeting will be called to order at **6:15 p.m.** at Clubhouse #2, Cypress, California.

- I. Call to Order – 6:15 p.m.**
- II. Review & Approve Agenda**
- III. Executive Session**
 - A. Approval of Executive Session Meeting Minutes**
 - 1. February 28, 2013 Executive Session
 - B. Member Discipline & Enforcement of Governing Documents**
 - 1. Hearing Notices
 - C. Payments of Assessments & Delinquent Accounts**
 - 1. Accounting Correspondence
 - 2. The Judge Law Firm Correspondence
 - 3. Cane, Walker & Harkins, LLP. Correspondence
 - D. Formation of Contracts – No Business Pending**
 - E. Litigation or Consideration of Litigation – No Business Pending**
 - F. Legal Opinion & Legal Guidance**
 - 1. Board Member Correspondence
- IV. Organizational Meeting**
- V. Regular Session - Board Actions**
 - A. Approval of Regular Session Minutes**
 - 1. February 28, 2013 Board of Directors Meeting
 - 2. February 28, 2013 Annual Membership Meeting
 - B. Maintenance & Service Proposals**
 - 1. Arenas Painting Inc., Proposals
 - 2. Family Plumber Correspondence
 - C. Administration & Operating Request and Actions**
 - 1. Aquatic Balance Correspondence
 - 2. Revised 2013 Annual Calendar
 - 3. Communication Worksheet
 - D. Financial Action**
 - 1. 2012 Draft Audit
 - E. Architectural Matters**
 - 1. Architectural Submission & Review Procedures
 - 2. Architectural Applications
 - F. Landscape Maintenance – No Business Pending**
 - G. Committee Reports – No Business Pending**
 - H. Consent Calendar & Resolutions**
 - 1. Annual Insurance Review & Renewal
 - 2. Resolution to Approve Duties, Responsibilities & Authority of the Association President
 - 3. Lien Authorization Consent Calendars
 - I. Financials**
 - 1. Accell Property Management, Inc. Correspondence
 - 2. Financial Reports for the Period Ending February 28, 2013
 - 3. Financial Reference Guide
- VI. New Business**

Pursuant to California Civil Code Section 1365.05, the Board may address matters of new business only after making a finding that the matter involves circumstances that could not have been reasonably foreseen, and which of necessity make it impracticable to provide prior notice as required by the California Civil Code.
- VII. Homeowner Open Forum**
- VIII. Adjournment**
 - A. Next Meeting Date – April 25, 2013**
 - B. Motion to Adjourn**