

**Cypress Home Owners Association  
Special and Organizational Meeting Minutes  
March 7, 2012**

Upon due notice, given and received, the Cypress Home Owners Association Board of Directors held a special and organizational meeting on March 7, 2012, at Clubhouse #2, Cypress, California, for the purpose of appointing a Director and for selecting corporate officers to represent the Association. The meeting was called to order at 1:05 p.m. with a quorum of Directors present.

**Directors Present**

Judith Fischer  
John Russell  
Betsy-Ann Toffler

**Appointment of Director**

By unanimous and general consent, Diane Woodman was appointed Director to fill a vacant position on the Board.

**Selection of Officers**

By unanimous and general consent, the following officers were appointed to represent the Association in the transaction of business pursuant to the duties and powers granted in the Association's governing documents:

A motion was made and duly seconded to appoint John Russell President. The motion passed unanimously.

A motion was made and duly seconded to appoint Betsy-Ann Toffler Vice-President. The motion passed unanimously.

A motion was made and duly seconded to appoint Judith Fischer Secretary/Treasurer. The motion passed unanimously.

A motion was made and duly seconded to appoint Diane Woodman Director-at-Large. The motion passed unanimously.

**Adoption of Resolution**

By unanimous and general consent, the Board of Directors approved the resolution defining the Duties, Responsibilities, and Authority of the Association President.

**Adjournment**

There being no further business to come before the Board, it was the general consent of the Board of Directors to adjourn the special and organizational meeting at 1:15pm.

**Attest**

  
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President

  
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Secretary